

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

APRIL 14, 2021

4:00PM – CLOSED SESSION

5:00 P.M. – REGULAR MEETING

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84801699357>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: 848 0169 9357



Dustin Nigg, Mayor/Chair, District 2

Ben J. Benoit, Mayor Pro Tem/Vice Chair, District 1

Bridgette Moore, Council Member/Trustee, District 4

Joseph Morabito, Council Member/Trustee, District 3

Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM Webinar Videoconferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey "Raise Hand" button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “**Raise Hand**” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – CLOSED SESSION - 4:00 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation.

2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

Properties: APN 365 250 040, vacant land located off of Cloud Burst Road and westerly of the extension of Baxter Road; APN 367 180 044, vacant land located off of Monte Vista Road and northerly of Wildomar Trail

Agency negotiators: Gary Nordquist and Dan York

Negotiating parties: County of Riverside

Under negotiation: Instruction regarding price and terms of payment.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 5:00 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. DMV/ Donate Life Month Proclamation
2. Recognition to Residents Matt Draheim and Trevor Walsh for their assistance in the Elm St. Fire.
3. EVMWD Budget and Rates Hearing
4. Lake Elsinore Unified School District Update
5. Other City Recognitions/ Presentations

DEPARTMENT REPORTS

1. New Employee Recognition: Senior Administrative Analyst Terri Abercrombie and Associate Engineer Cameron Luna
2. Economic Development Department Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)

12. Southwest Community Financing Authority (Animal Shelter)
13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- February 10, 2021 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 03-04-2021 in the amount of \$381,871.93.
2. Warrant Register dated 03-11-2021 in the amount of \$1,133,742.08.
3. Warrant Register dated 03-17-2021 in the amount of \$20,571.31.
4. Warrant Register dated 03-25-2021 in the amount of \$545,513.71.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for February 2021.

1.5 Resolution authorizing submittal of applications for all CalRecycle Grants for which the City of Wildomar is eligible

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANTS FOR WHICH THE CITY OF WILDOMAR IS ELIGIBLE

1.6 Retain Interwest Consulting Group, Inc. to Provide Right-of-Way Acquisition Services for Phase 1 of the Clinton Keith Road Widening Project (CIP 025-1)

RECOMMENDATION: Staff recommends that the City Council authorize the City Engineer to retain Interwest Consulting Group, Inc. (Interwest) to provide Right-of-Way Acquisition services for Phase 1 of the Clinton Keith Rd. Widening Project (CIP 025-1).

1.7 Notice of Completion – Guardrail Repair and Upgrades Project CIP 042, Federal Project #HSIPL-5484(013)

RECOMMENDATION: Staff recommends that the City Council:
1. Adopt a Resolution entitled:

RESOLUTION NO. 2021-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE GUARDRAIL REPAIR AND UPGRADES PROJECT (CIP 042, FEDERAL PROJECT #HSIPL-5484(013)) AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

2. Allocate \$15,000 in Measure A funds for project administration costs.

1.8 Parcel Map 37941 - Final Map Approval, Subdivision Improvement Agreements, Lien Agreements

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2021 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE FINAL MAP FOR TENTATIVE PARCEL MAP 37941 AND AUTHORIZING CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AND LIEN AGREEMENTS

2. Authorize the City Engineer to accept the dedications related to Parcel Map 37941 and direct the City Clerk to transmit to the County Recorder of

the County.

1.9 Project #15-0036, Rancon Medical & Education Center, LLC - Parcel Maps 36492-1, 36492-2 and 36492-F Map Approval, Subdivision Improvement Agreements, Lien Agreements

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING PARCEL MAPS 36492-1, 36492-2 and 36492-F AND AUTHORIZING CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AND LIEN AGREEMENTS

1.10 Award Consultant Services Agreement for Preparation of Designs, Plans, Specifications and Cost Estimates for Phase 1 Cemetery Improvements and Widening of Palomar Street from Gruwell Street to Wildomar Trail

RECOMMENDATION: Staff recommends that the City Council:

1. Authorize the City Manager to execute a Services Agreement between the City of Wildomar and Mark Thomas.

2. Authorize the City Engineer to approve up to 10% of the contract amount for required additional services.

3. Appropriate at total of \$277,000 from Fund 503 TUMF, for design and preparation of the plans, specifications, and cost estimate for the project.

1.11 Adopt a Resolution to Acquire Tax-Defaulted Property

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution Entitled:

RESOLUTION NO. 2021 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA APPROVING THE ACQUISITION OF TWO RIVERSIDE COUNTY TAX-DEFAULTED PROPERTIES FOR THE APPROXIMATE PURCHASE PRICE OF \$57,750 PLUS ASSOCIATED ADMINISTRATIVE COSTS FOR ASSESSORS PARCEL NUMBERS: 365-250-040 AND 367-180-044

2. Authorize the Assistant City Manager to make any minor amendments to the Resolution deemed necessary or required by the County of Riverside.

2.0 PUBLIC HEARINGS

2.1 Update to MSHCP Local Development Mitigation Fee (Continued from March 10, 2021)

RECOMMENDATION: Staff recommends that the City Council take the following actions:

1. Introduce, read by title and waive further reading of an Ordinance entitled:

ORDINANCE NO. 196
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA AMENDING CHAPTER 3.42 OF THE
WILDOMAR MUNICIPAL CODE TO UPDATE THE LOCAL
DEVELOPMENT MITIGATION FEE FOR FUNDING THE
PRESERVATION OF NATURAL ECOSYSTEMS IN ACCORDANCE
WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES
HABITAT CONSERVATION PLAN

2. Adopt the attached Resolution entitled:

RESOLUTION NO. 2021-09
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA ESTABLISHING THE WESTERN RIVERSIDE COUNTY
MULTIPLE SPECIES HABITAT CONSERVATION PLAN LOCAL
DEVELOPMENT MITIGATION FEE APPLICABLE TO ALL
DEVELOPMENTS IN THE PLAN AREA

2.2 User Fee and Labor Rate Update

RECOMMENDATION: Staff recommends that the City Council:

1. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AMENDING AND RESTATING ARTICLE II
(FEE SCHEDULES) OF CHAPTER 3.44 (FEES) OF TITLE 3 (REVENUE
AND FINANCE) OF THE WILDOMAR MUNICIPAL CODE, AND
REPEALING SECTIONS 12.08.070, 17.284.030, 17.284.040, 17.284.050,
and 17.284.060 OF THE MUNICIPAL CODE, PERTAINING TO USER
FEES

2. Adopt a Resolution entitled:

RESOLUTION NO. 2021 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A SCHEDULE OF USER FEES

3.0 GENERAL BUSINESS

3.1 COVID-19 Update

RECOMMENDATION: Staff recommends that the City Council receive and file the COVID-19 Update and provide direction as desired.

3.2 AB 168 Cultural Resource Treatment and Disposition Agreement between City & Pechanga/Soboba Tribes in connection with Tres Lagos Project

This item is not a general discussion of the Tres Lagos Project or an approval of the Tres Lagos Project. It is a required step in the SB 35 process because the applicant has submitted a preliminary application.

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Cultural Resource Treatment and Disposition Agreements between City of Wildomar and Pechanga and Soboba Band of Luiseno Indians for the Tres Lagos Affordable Housing Project.

3.3 FY 2020-21 3rd Quarter Budget Report

RECOMMENDATION: Staff recommends that the City Council review and consider approval of the Fiscal Year 2020-21 3rd Quarter Budget Report, and adopt a Resolution entitled:

RESOLUTION NO. 2021 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2020-21
BUDGETED REVENUES AND EXPENSES

3.4 Measure Z Citizen's Oversight Advisory Committee Appointments

RECOMMENDATION: Staff recommends that the City Council review the applications for committee membership and appoint two of the applicants to the Measure Z Citizen's Oversight Advisory Committee for

terms expiring February 2023.

- 3.5 **Measure AA Citizen's Oversight Advisory Committee Appointments**
RECOMMENDATION: Staff recommends that the City Council review the applications for committee membership and appoint one of the applicants to the Measure AA Citizen's Oversight Advisory Committee for a term expiring June 2021.

- 3.6 **Approval of the Code Enforcement Technician, Code Enforcement Officer I/II, Senior Code Enforcement Officer, and Code Enforcement Supervisor Classification Descriptions, and updates to the Position Classification Listing and the Schedule of Approved Positions**
RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, UPDATING THE POSITION CLASSIFICATION SCHEDULE, UPDATING THE CODE ENFORCEMENT OFFICER I/II POSITION CLASSIFICATION DESCRIPTION, AND APPROVE NEW POSITION CLASSIFICATION DESCRIPTIONS FOR THE CODE ENFORCEMENT TECHNICIAN, SENIOR CODE ENFORCEMENT OFFICER, AND CODE ENFORCEMENT SUPERVISOR POSITIONS

CITY MANAGER REPORT

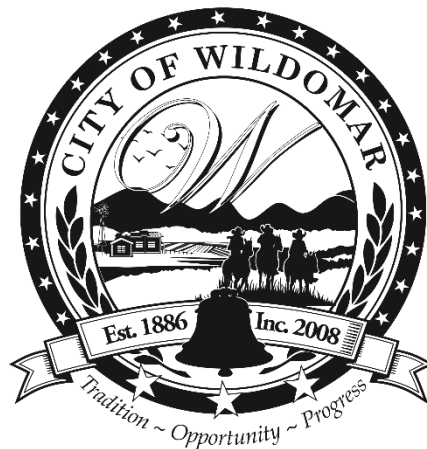
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Multi-Family Parking Code Update - Moore – April-2021-July 2021
2. Graffiti Abatement – Morabito – May 2021
3. False Fire Alarm Regulations – May 2021

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Dustin Nigg, Chair
Ben J. Benoit, Vice Chair
Bridgette Moore, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – March 10, 2021 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the recommends that the Board of Trustees approve the following:

1. Warrant Register dated 03-04-2021 in the amount of \$1,603.99.
2. Warrant Register dated 03-11-2021 in the amount of \$5,845.01.
3. Warrant Register dated 03-25-2021 in the amount of \$3,818.63.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for February 2021.

4.4 Award Consultant Services Agreement for Preparation of Designs, Plans, Specifications and Cost Estimates for Phase 1 Cemetery Improvements and Widening of Palomar Street from Gruwell Street to Wildomar Trail

RECOMMENDATION: Staff recommends that the Board of Trustees:

1. Authorize the General Manager to execute a Services Agreement between the City of Wildomar and Mark Thomas.
2. Authorize the Assistant General Manager to approve up to 10% of the contract amount for required additional services.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.



Janet Morales

City Clerk

Dated: April 9, 2021